



RELEASE OF NEW DOCUMENTS

NOTIFICATION HEADER			
Related Edition No.	Vol 29	Related Edition Date	October 2017
Issued By	QA Department	To	All staff subsidiaries

NOTIFICATION DETAILS		
1	Document Name	SALES COMMISSION APPROVAL FORM FOR BUSINESS PARTNERS
	File Name	CBS_F_FIN_09_ Sales_Commission_Approval_Form_for_Business Partners_1.0
	Latest Version	1.0
	Description	The purpose of this form is for Finance to release payment to Business partners. This form to be prepared by Finance Department and approved by GMD. The original of this form will be archived at Finance Department. Finance Department shall send scanned copy of this filled form to Client Relations Manager who will archive.
	Location	Storage Centre\CBS Templates Prod\ Finance Department Folder\Forms Folder

NOTIFICATION GUIDELINE	
<ol style="list-style-type: none"> This is the latest version and all staff is instructed hence forth to use these templates. Please discard any previous versions of the template or form and if you see any colleague of yours using it, inform them. All Templates and Forms will be available for use from the following path: \\Server\Storage Centre\CBS Templates Prod If you have any clarifications or comments, please email at: swapna.gopinathan@cbs-uae.ae 	